

Dear Parents

First, we thank you for your support and understanding as we, as a nation and community, responded to the unexpected invasion of COVID-19 in March. We are very proud of the way Sanskriti students, parents, staff handled the demands we were faced with to protect everyone as we continued to educate our students during the most unusual of circumstances. As you know, there continues to be concerns and questions related to how schools plan to reopen in September 2020. Our first priority, however, is the safety of our students and our staff. We are writing to keep you apprised of our plans to begin the phased re-opening of Sanskriti School.

As per the guidelines issued, Government of India is following a phase-wise unlocking of activities. In days to come, this would also involve partial resumption of activities in schools for students of **classes 10 and 12 for taking classes physically present in school**. This would be allowed from 7 September 2021

Accompanying this letter is a consent form for parents to let us know your intentions and mandatory consent. Please complete this, but in making your decision please take into account the following information:

Hygiene will be the highest priority and the generic preventive measures will include simple public health measures that are to be followed to reduce the risk of COVID-19. These measures are observed by all (teachers, staff, and students) in school at all times.

Do note that students' movement in and around school will be severely limited. They will eat in their classroom and the balcony next to their classrooms. Canteen will be closed but students may bring their own packed lunch. They should also have a named water bottle which will never be touched by any other person.

Other measures include:

- i. Physical distancing will be followed.
- ii. Mandatory use of face covers/masks.
- iii. Frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be done wherever feasible.
- iv. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing of used tissues properly.
- v. Self-monitoring of health by all and reporting any illness at the earliest.
- vi. Spitting shall be strictly prohibited.

**The following arrangements will be ensured**

Online/distance learning shall continue

- Students coming to school will enter and exit will be organized in a staggered manner.
- Teachers and staff living in containment zones will not be allowed to attend the school.

- Prior to resumption of activities, all work areas intended for teaching/demonstrations etc., including laboratories, other common utility areas will be sanitized with 1% sodium hypochlorite solution, with particular attention to frequently touched surfaces.
- School will be properly sanitized before partial functioning is resumed as per the guidelines issued by the Ministry of Health & Family Welfare for disinfection of common public places including offices
- The school will ensure hand washing facilities along with provision of soap.
- For ensuring queue management, inside and outside the premises, specific markings on the floor will be made. Similarly, physical distancing shall also be maintained in staff rooms, office areas (including reception area), and other places.
- Weather permitting, outdoor spaces may be utilized for conducting teacher student interactions, keeping in view the safety and security of students and physical distancing protocols. (online students will be assigned work)
- Lockers of students will remain in use, as long as physical distancing and school will ensure regular disinfection is maintained.
- PE / Activity classes will be there for the students with social distancing (Online students will be assigned work)
- Housekeeping employee will be informed & trained about norms for waste management & disposal
- Students are advised to use N-95 masks. In case they want to change their masks they need to bring a ziplock pouch to take it home to dispose of the same.

#### **At the entry point**

- Entrance will have hand hygiene (sanitizer dispenser) and thermal screening provisions.
- Students of class XII will enter through gate no. 5 and reach their classes in the senior wing through the canteen corridor. Exit will be the same route.
- Students of class X will enter through the main gate and use the ramp in the junior school to reach the first floor to their respective classes. Exit will be the same route
- Posters/standees on preventive measures about COVID-19 will be displayed prominently.
- Entry of visitors will be strictly regulated/restricted.
- If your child, or anyone else in your household, shows COVID-19 symptoms (high temperature, coughing or lack of smell or taste), you should not send them to school, but should instead follow government guidance related to testing and isolation. You should call us at school for advice. If your child develops symptoms at school, they will be sent home immediately, and government guidance should be followed.

#### **Conduct of activities in the rooms or open spaces within the school campus**

- Seating arrangement will be made to ensure adequate physical distancing between chairs, desks etc.
- The teaching faculty will ensure that they themselves and students wear masks throughout the conduct of the teaching/guidance activities.
- Sharing of items like notebook, pens/pencil, eraser, water bottle etc. amongst students will not be allowed.

### **Conduct of skill based training in workshops/laboratories**

- For practical activities in laboratories maximum capacity per session based on redesigned spaces, will be planned and scheduled accordingly.
- School will ensure that equipment have been disinfected, particularly the frequently touched surfaces before and after each use.

### **SOP to be followed in case a student/teacher/staff develops symptoms (fever, cough, difficulty in breathing)**

- i. Place the ill person in a room or area where they are isolated from others.
- ii. Inform parents/ guardians as the case may be.
- iii. Patient will remain isolated while wearing a mask/face cover till such time they are examined by a doctor.
- iv. Disinfection of the premises to be taken up if the person is found positive.

Consent form is to be brought by the child is enclosed. The temperature to be noted in the morning and signed by the parent everyday.

Thank you for your continued support and positivity as we strive to do what is best for ALL of our students and employees during these challenging times.

### Consent Form/Undertaking (X/ XII)

I/We, \_\_\_\_\_ parents of \_\_\_\_\_ (Name of the child)  
of \_\_\_\_\_ (Class), section \_\_\_\_\_ resident of \_\_\_\_\_  
(address) \_\_\_\_\_,

hereby give my/our consent to sending my/our child to school.

I/we understand that the decision to send my/our child to school is purely **voluntary** and is solely for the purpose of **taking guidance from their teachers**. We understand that online classes will continue.

**We further declare that our son/ daughter does not suffer from any underlying health condition.**

That my residence is not in any of the containment zones.

**Furthermore, we agree and understand that:**

1. **I do not have to send my child to school.** I am exercising my choice to send her/him voluntarily.
2. My child will **mandatorily** wear a **mask at all times** that he is in the school premises.
3. My child will bring his/her own personal hygiene materials (Cloth/disposable mask, sanitizer etc.) on all days that he/she attends school.
4. There will be mandatory hand hygiene (use of sanitizer) and thermal screening at the entrance of the school. If he/ she is found to suffer any symptoms during this screening he/ she will be sent home immediately.
5. Movement in and around school will be severely limited and rules will be adhered to.
6. Respiratory etiquettes will be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
7. Sharing of items like notebook, pens/ pencil, eraser, water bottle etc. amongst students will not be allowed.
8. Entry of visitors will be strictly regulated/restricted.
9. If my child, or anyone else in my household, shows COVID-19 symptoms (high temperature, coughing or lack of smell or taste), I will not send them to school, instead will follow government guidance related to testing and isolation.
10. If my child develops symptoms at school, he/she will be sent home immediately and government guidance will be followed.
11. The school is taking all possible precautions as given in the SOP issued by Ministry of Health & Family Welfare, dated 8th September, to prevent any spread of infection. However, despite of all precautions being taken, if my child develops the infection or any other related complication, it will solely and completely be my responsibility and I will not hold the school or its employees responsible or liable.

