



A Student Council is a representative structure through which students can become involved in the affairs of the school, working in partnership with school management and staff and parents for the benefit of the school and its students.

SPECIFIC RESPONSIBILITIES OF INDIVIDUAL TEAMS

Head Committee: Head Boy, Head Girl, Vice Head Boy and Vice Head Girl

- Co-ordinate all Council activities and all inter house competitions.
- Maintain a record of every meeting and communicate decisions taken by the council to the necessary authorities.
- Represent the school in school functions.
- Help Plan events organised by the Discipline and the Cultural committees with these teams and ensure that the council works as a cohesive body and that all council members are involved in activities such as Talent show, Teachers and Children's day, Sports day etc.
- Co-ordinate with the Students Representative team as and when they require assistance.
- Once the academic session is over, this team will be also act representatives for the batch with the alumni association and will join the core team that runs the association. In this capacity, they will ensure that the students of the batch register for the association and will also pass on necessary information as and when needed.

Students Representatives

- Conduct elections for Students Representatives for classes VI to XI.
- Meet representatives of all the classes individually at least once a month.
- A report of these meetings must be filed and records maintained.
- Student representatives of Classes VI to VIII will have the meeting in the presence of the Teacher Class Reps.
- Communicate regularly with the Middle and Senior School in charges and discuss relevant issues. Also, prepare an action plan as and when required.
- In Term II, for Grade X, conduct awareness interactions with students from different streams and subjects.
- A systematic schedule for such sessions must be prepared with the help of Grade X Rep and this interaction should be conducted section wise so that the sessions can be interactive and the students can clarify doubts and queries.

Discipline Committee

- Gate Duty:
 - To maintain a roster of student council members for gate duty.
 - Ensure that the main gate as well as the gate in the annex block is manned.
 - A class list of all grades from VI to XII must be maintained.
 - A list of latecomers is to be maintained. If a student comes late for 2 days in a term, the guardians are to be called and informed.
 - In case the student comes late for a third time in a term, the guardians are to be called again and the student has to be sent back home.

- Bag Checks:
 - To conduct bag checks with the prior permission of the Senior School in charge or the Middle School In charge.
 - A team comprising of 2 members of the council(a girl and a boy) should go to each section of the Grade for which bag check is conduct.
 - In case any item is confiscated, the student and the item should be brought to the In charges' office.

- Peer Counseling:
 - Issues such as bullying and substance abuse have become a cause for concern. In consultation with the middle and Senior School in charges and Counselors, the Discipline Committee should try to develop a peer counseling model that can be successfully used to assist students.
 - Discussions should be held with the in charges and counselor to plan this out carefully and one particular grade can be identified to start peer counseling as a pilot project. If it proves to be successful, it can be extended to other grades eventually. Non council members can also play the role of peer mentors in case the Senior School In charge, the class rep and the counselor give their approval.

Cultural Committee

- The cultural committee will be responsible for organizing a number of activities in the school.
- In addition to any Student Council assembly or any special assembly that they may be required to organize, the specific activities that they will have to plan and execute are as follows:
 - Farewell for the outgoing batch to be held on the 29th of January 2014.
 - An opening song for the citation ceremony to be held in the evening on the 31st of January.
 - **Cultural fest** to be held for the middle and senior school where they conduct auditions, plan the sequence of events and present the show.
 - **Teachers' Day** celebrations to be held on the 5th of September where
 - They will take over classes in the Primary, middle and senior school and
 - Present an assembly

Editorial Board

- They will help the teachers prepare the annual school magazine.
- If possible, with the help of the teachers, they will organize Creative Writing workshops and other activities to encourage students to contribute to the school magazine.
- 'Hoodies':
 - At the year end, with the help of the Class Rep and the Senior School In charge, they get the 'Hoodies' for their batch designed.
 - They also collect the names of students who want the Hoodies, collect the money from them and organize for their distribution.

House Captains and Vice Captains:

- Ensure participation in all House activities and train students where required.
- Maintain a record of all house members in all sections from Grade VI to XII.
- The events for the year for which they need to prepare students from Grades VI to XII are as follows:
 - House boards to be prepared every month.
 - Inter house competitions organized by the clubs on Club days.
 - Aquatic meet in the month of May
 - House Matches
 - Patriotic Songs in August

Sports Captains and Vice Captains

- Help in organizing all the intra and inter school sports competitions in school.

Club Presidents

- Responsibilities are decided by the club.
- Organize Inter House Competitions for Grades VI to XII on Club Days.