

Dear Parents

First, we thank you for your continued support and understanding for the past two years. We are very proud of the way Sanskriti students, parents and employees handled the demands of the situation and we continued to educate our students during the most unusual of circumstances.

As per the guidelines issued by the **GOVERNMENT OF NCT OF DELHI, DELHI DISASTER MANAGEMENT AUTHORITY** circular No. F.60/DDMA/COVID-19/2021 Nol.-11/ 518

Dated: 04.02.2022, we plan to follow a phase-wise unlocking of activities. In days to come, this would also involve partial resumption of activities in schools for students of classes 9 to 12 with the consent of parents for taking classes physically present in school. This would be allowed from 7th February 2022.

From 14 th February 2022 in person classes will resume for remaining levels. Please check the school website regularly for the update.

It is our responsibility to plan a phased reopening based on our judgement of what is safest for our school's children, families and staff.

Accompanying this letter is a consent form for parents to let us know your intentions. It is mandatory for children to bring the consent form when they come to school.

In making your decision please take into account the following information:

1. Hygiene will be the highest priority and the generic preventive measures will include simple public health measures that are to be followed to reduce the risk of COVID-19. These measures will be observed by all (teachers, employees and students) in school at all times.
2. Do note that pupils' movement in and around school will be severely limited. They will eat in their classroom. They should not share their lunch, books, stationary items and water bottles with other students.
3. Children should ensure that COVID Appropriate Behaviour (viz. wearing of mask, maintaining social distancing, regular hand washing and use of sanitizer etc.) is complied with at all times in Schools.
4. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
5. Self-monitoring of health by all and reporting any illness at the earliest.
6. If the child or any of the family members shows COVID symptoms, parents should avoid sending the child to the school / Institute. Parents are advised not to send their ward to school if he/she is showing any symptoms of cold, cough and fever

Preparedness of School

- Students from class 9 to 12 will have the **option of attending the classes remotely/virtually or physically** for guidance from their teachers **subject to written permission of parent / guardian.**
- Teachers and employees living in containment zones will not be allowed to attend the school. Students, teachers and employees are also advised not to visit areas falling within containment zones.
- Prior to resumption of activities, all work areas intended for teaching/demonstrations etc., including laboratories, other common utility areas will be sanitized with 1% sodium hypochlorite solution, with particular attention to frequently touched surfaces.

- Schools will be properly sanitized and deep cleaned before partial functioning is resumed as per the guidelines issued by the Ministry of Health & Family Welfare for disinfection of common public places including offices .
- At all times, the teachers and students shall maintain physical distancing. Scheduling of activities and seating plan shall be made accordingly.
- The school will ensure hand washing facilities along with provision of soap.
- For ensuring queue management, inside and outside the premises, specific markings on the floor with distancing be made. Similarly, physical distancing shall also be maintained in staff rooms, office areas (including reception area), and other places , libraries etc.)
- PE / Activity classes will be there for the students with physical distancing.
- Housekeeping employee will be informed & trained about norms for waste management & disposal
- It is mandatory for students to use N-95 masks. In case they want to change their masks they need to bring a ziplock pouch to take it home to dispose of the same.
- Posters/standees on preventive measures about COVID-19 will be displayed at all prominent places to ensure COVID appropriate behaviour.

At the entry point

- Entrance will have hand hygiene (sanitizer dispenser) and thermal screening provisions. Students are advised to wash their hands at the entry point
- Staff will be deployed at the entry point to ensure that no symptomatic student/staff/guest is allowed to enter the school campus.
- Classes 9 and 10 will enter and exit through the main gate. Class 9 will go through the Junior school courtyard to reach their classes and class 10 children will use the ramp in front of Suruchi ma'am's office to reach their class and during dispersal. Class 11 will use the annex gate for entry and exit. Class 12 children will enter and exit through gate number 4.
- Entry of visitors will be strictly regulated/restricted.

Conduct of activities in the rooms or open spaces within the school campus

- Seating arrangements will be made to ensure physical distancing between chairs, desks etc.
- The teaching faculty will ensure that they themselves and students wear masks throughout the conduct of the teaching/guidance activities.

Conduct of skill based training in workshops/laboratories

- For practical activities in laboratories maximum capacity per session based on redesigned spaces, will be planned and scheduled accordingly.
- School will ensure that equipment has been disinfected, particularly the frequently touched surfaces before and after each use.

- School will ensure that members sanitize their hands before and after using training equipment. For such purposes hand sanitizer will be provided at workstations/simulation labs etc.

Activities in common areas – library, canteen, bookshop, uniform shop, gymnasium etc.

- Physical distancing will need to be maintained
- Persons using the common areas need to use a mask/face cover all the time.

Risk Communication

- The school will create awareness to ensure the students do not gather when leaving the school and in their free time.
- Sensitize students, parents, teachers and employees to create awareness on COVID appropriate behaviour, as detailed under generic measures above.
- Teachers are directed to report to the authorities if any student in their class is found with COVID symptoms.

We know that this is a long list of new rules and information, but we are sure that you appreciate that we have chosen to apply them, strictly as mandated by the government, so that your children and our staff can be as safe as possible.

Please use the accompanying consent form to let us know, should you decide to send your child to school, if we were to reopen as planned.

Thank you for your continued support and positivity as we strive to do what is best for all of our students and employees during these challenging times.

Kindly take a printout of the consent form and make sure your ward carries it whenever he / she comes to school in person

https://docs.google.com/document/d/e/2PACX-1vTkkRRnJhS3UjMLYv76hQUeK9kN0XL3q0BA5l176tTKJ2c154fvrQdUW3kIGcTxynEPYYM4b_9MsUBZ/pub