

TENDER NOTICE

1. The School Management, Sanskriti School Chanakyapuri, New Delhi invites Tender for following works from the reputed firms/contractors.
2.
 - a) **Name of Work:-** Supply and installation of M S Lockers in Hostel Blocks of Sanskriti School, Chanakyapuri, New Delhi.
 - b) **Estimated value of the work:-** Rs.7.50 lakhs (approximately). However the School reserves the right to increase or decrease the quantity at the same rates. In case of decrease in cost no compensation for such decrease shall be payable.
 - c) **Earnest Money-** Rs. 15,000/- (Rupees Fifteen Thousand Only) to be deposited along with tender by Demand Draft from any Scheduled Bank in favour of Sanskriti School, Chanakyapuri, New Delhi.
 - d) **Time allowed** – One month after award of work.
 - e) **Terms and Conditions:-**
 - i. The work shall be carried out as per specifications. The contractors shall quote their rates in prescribed Proforma given below.
 - ii. The supply and installation of Lockers will be as per site requirement.
 - iii. The number of lockers will be increased / decreased as per site requirements and placement position as directed by the School Management, or their authorized representative.
 - iv. The finished lockers shall be got approved from the School Management or their authorized representative before supply and installation of the same at site.
 - v. Security Deposit @ 5% of the work done shall be deducted from the bills, which shall include the Earnest Money already deposited. The security deposit shall be refunded six months after the satisfactory completion of the work. Any defects observed during the six months period from the date of completion of the work shall be rectified by the contractor, failing which the same shall be got rectified at the risk and cost of the contractor.

- vi. The Contractor is advised to visit the site of work before quoting the rates.
 - vii. The contractor shall be liable for making good any loss or damage caused by him or his agents to persons, goods or property of the School.
 - viii. The contractor shall be governed by the latest Central Government Labour Laws, Labour Compensation Act and other statutory rules of the Govt.
 - ix. The work shall be done to the entire satisfaction of the School Management or their authorized representative.
 - x. Income Tax and other statutory levies will be deducted as per Govt. rules from the bill.
 - xi. The contract can be cancelled in case of inefficiency, unsatisfactory work, usage of sub-standard material or poor workmanship. The decision of the School Management or their authorized representative shall be final and binding.
 - xii. School Management in its absolute discretion reserves the right to accept or reject any or all the tenders received without assigning any reason.
 - xiii. School management shall not be responsible for any delay, loss or non-receipt of tenders sent by post.
 - xiv. The decision of the School Management with respect to any matters relating to tenders for the work or arising there from shall be final and binding.
3. The Tender documents may be submitted on or before 23d February, 2017 up to 1500 hrs which shall be opened on the same day at 1530 hrs in presence of contractors or their authorised representatives present at the time of opening of tenders. The contractors who have not submitted the earnest money, their bid shall not be opened.
- i) The Agency/Firm must have executed similar nature of work in any reputed Institutions /any Govt. Department including Govt. Undertakings.

4. **Document to be submitted with the tender by the Agency/ Firm.**
 - a) Details of works of similar nature completed in last five years along with list of clients and their addresses with telephone Nos.
5. The Tender documents shall be submitted in sealed envelope mentioning the name of work, date of submission. The name of work shall be written on the envelope, along with the name, address and telephone no. of the tenderer.
6. The validity of the tender shall be 90 days which may be further extended by mutual consent.
7. The prices quoted should be inclusive of all applicable taxes including cartage, loading unloading charges.

Principal

PROFORMA FOR QUOTATION

S.No.	Description	Qty.	Unit Rate	Amount
1.	Supply of steel Lockers of size (w) 40" X (H) 63" X (D) 18" eight compartments separate locker in external locking arrangement and handle. Made out of CRC steel seat body 22 Gauge and door 20 Gauge finish with locker shall be powder coated. All complete. (Eight lockers in each unit)	20		
2.	Supply of steel Lockers of size (w) 20 to 18" X (H) 63" X (D) 18" six compartments separate locker in external locking arrangement and handle. Made out of CRC steel seat body 22 Gauge and door 20 Gauge finish with locker shall be power coated after four tanks pratreatment etc. All complete. (Four lockers in each unit)	6		

S.No.	Description	Qty.	Unit Rate	Amount
3.	Supply of Standard steel Almirah (20 gauge on top, bottom & doors and 22 gauge on sides, back & shelves) (large) of Size 1980X910X480 mm with locking arrangement including duplicate key and of approved make and colour etc. all complete.	8		
4.	Supply of Standard steel Almirah (20 gauge on top, bottom & doors and 22 gauge on sides, back & shelves) (large) of Size 1980X1270X480 mm with locking arrangement including duplicate key and of approved make and colour etc. all complete. (7 Shelves and 8 Compartments)	2		

SIGNATURE OF CONTRACTOR

SIGNATURE OF WITNESS