

Tender Notice

The Principal, Sanskriti School, Chanakyapuri, New Delhi invites tenders for the Supply of following items, from either the OEM or an authorized vendor, as per the terms and conditions given below. The tenders shall be received not later than 1300 hours on 25/06/2015 and shall be opened at 1500 hours on the same day in the Conference Hall of The Civil Services Society, situated in Sanskriti School at Chanakyapuri, New Delhi.

Item 1	Supply of OptiPlex 3020 Micro PC Desktop (Qty.-28Nos.*)
Technical Specifications	Desktop Dell OptiPlex 3020m <ul style="list-style-type: none"> • Windows 8.1 • Core i5 4nd Gen • 4GB DDR3 SD RAM • 500GB SATA HDD • 18.5" LED • USB KBD/Mouse • DELL THREE YEARS WARRANTY
Item 2	Supply of OptiPlex 3020 Micro PC Desktop without Monitor (Qty.-46Nos.*)
Technical Specifications	Desktop Dell OptiPlex 3020m <ul style="list-style-type: none"> • Windows 8.1 • Core i5 4nd Gen • 4GB DDR3 SD RAM • 500GB SATA HDD • USB KBD/Mouse • DELL THREE YEARS WARRANTY
Item 3	Supply of Latitude 3440 (Qty.-18Nos.*)
Technical Specifications	Desktop Dell OptiPlex 3440 <ul style="list-style-type: none"> • Windows 8.1 • Core i5 4nd Gen • 4GB DDR3 SD RAM • 500GB SATA HDD • USB KBD/Mouse • DELL THREE YEARS WARRANTY • DVD RW
No. of Envelops	One (1) main cover with two (2) sub-covers containing the Earnest Money and the financial quote.
Earnest Money Deposit	INR 60,000/- (INR. Sixty Thousand Only/-) in the form of Demand Draft from a scheduled bank payable to "Sanskriti School" payable at New Delhi (Refundable)
Place of tender submission	Reception, Sanskriti School, Chanakyapuri, New Delhi
Payment of Bills	Bills of items will be paid only on successful delivery, installation & Commissioning of inventory
Quoting of Price (s):	Price inclusive of all taxes should be quoted in Indian Rupees
Period of validity of tender	30 days from last date of submission of tender
Address for communication	The Principal Sanskriti School, Dr S Radhakrishnan Marg Chanakya Puri, New Delhi-110021. Telephone no.: +91-11-26883335/6 Fax no.: +91-11-24105403 Email id: school@sanskritischool.com

* The quantity is only indicative and may change

Last date and time for submission of tender	25/06/2015 up to 1.00 pm
Tender opening date, time and venue	25/06/2015 Board Room, Sanskriti School at 3:00 pm

Terms and Conditions:-

- (i) All statutory compliances mandated under the Law for the time being in force or comes into force during the validity of the present quotation shall be complied strictly by the bidders.
- (ii) Either the OEM or an authorized vendor should submit an undertaking from the OEM indicating proposed timelines for supply along with the tender.
- (iii) Bidders should also indicate the school/other agencies to whom the bidder has successfully supplied these items in the past one year on the basis of competitive bidding.
- (iv) Taxes applicable as per Govt. rules shall be deducted from the bill.
- (v) Sanskriti School in its absolute discretion, reserves the right to accept or reject any or all the tenders received without assigning any reason.
- (vi) Sanskriti School shall not be responsible for any delay, loss or non-receipt of tenders sent by post.
- (vii) Clarification if any, in this regard may be forwarded to it@sanskritischool.com.
- (viii) Tender submitted without Earnest Money will be summarily rejected
- (ix) The decision of the School management, Sanskriti School with respect to any matters relating to tenders, arising there from shall be final and binding.

The tender shall be received in the sealed envelope superscripted as "Supply of Desktops and Laptops" along with the name, address and telephone number of the vendor.

Principal