

ADMINISTRATIVE INFORMATION-FEE RULES

The following are the rules and information of Fee for the Academic year 2020-2021:

1. Fee bills for all 4 quarters will be available on parent's login. Parents can also make online payment from their login ID. No hard copy of fee bill / receipt will be issued from school.
2. Tuition fee paid certificate is available on the parents' login.
3. The dates of payment for fee are as follows:-
 - First Installment - April 01-15, 2020
 - Second Installment - July 01-15, 2020
 - Third Installment - October 01-15, 2020
 - Fourth Installment - January 01-15, 2021
4. The fee for the entire year could also be paid in advance.
5. Please note that SMS reminder for fee payment is an added facility and not school's responsibility.
6. School Fee can be paid online (through parents login) or by a Demand Draft (favouring "Sanskriti School", payable at New Delhi) only. Please write the name of the Student, Admission No., Class and Section on the back of the draft.
7. After **the due date of payment, fee shall be accepted with a fine of Rs. 100/- per day only at the bank's extension counter.**
8. Parents who require the receipt of payment should ensure that the receipt portion of the fee bill is attached to the bank draft. **Please note that no other form of receipt will be issued.**
9. Parents are requested to ensure that the amount on the bank draft is exactly the same as that mentioned in the bill.
10. In all communication with the school office, the admission number of the student must be mentioned.
11. The name of the student will be struck off the rolls on failure to pay the fees.
12. Visiting hours for any query related to accounts are from 2.30p.m. to 3.30 p.m. on all school working days.