

SANSKRITI SCHOOL
Election Rules for the year 2016

1. These Rules shall be called the Rules of Election 2016 of the PTA Sanskriti School, Chanakyapuri, New Delhi. These Rules shall apply to the Elections to be conducted for the PTA Council in pursuance of the Notice dated 15th November 2016.

2. Definition:
 - (a) "PTA" shall mean the Parent-Teacher Association, Sanskriti School, Chanakyapuri New Delhi.

 - (b) "Member" shall collectively mean the parent and teacher members.

 - (c) "Parent Member" shall mean the Mother or Father or the authorized guardian of a child

studying in Sanskriti School, Dr. Radhakrishnan Marg, Chanakyapuri, New Delhi, who has paid the annual membership subscription.

- (d) "Teacher-Member" shall mean the teaching staff (excluding ad-hoc teachers) of Sanskriti School, Chanakyapuri, New Delhi.
- (e) "Authorised Guardian" shall mean the legal guardian representing a child studying in Sanskriti School.
- (f) "Class" shall mean Nursery, Prep, Class 1 to Class XII, Learning Centre (Junior School) and Learning Centre (Senior School) and Learning Centre (Senior School).
- (g) "Class Representative" shall mean the parent member who has been elected by all the Section Representatives from amongst themselves, to act as the Representative of the entire Class in addition to being the section representative of the concerned section. The Class Representative will be part

of the Executive Council of the PTA. **It is made clear that no member of the Executive Council of the PTA and any company/business/organization, run / managed /controlled by them or in which they have any interest (financial or otherwise), directly or indirectly, can receive any money from the PTA for any goods/services provided by them/it.**

- (h) "Executive Council" shall mean the Council consisting of the Principal (acting as the Chairperson), the Treasurer (Teacher Member) and the Parent Class Representatives of all classes from Nursery to Class XII including the Learning Centres.
- (i) "Office Bearers" shall mean the President, Vice President (Senior School), Vice President (Junior School), Secretary & Treasurer. The Vice President Senior School can be the Class Representative of any Class from Class VI to Class XII)

(j) "Section Representative" shall mean the parent member(s) who has been elected to represent a particular section of a class. Each section can have a maximum of 2 section representatives.

3. Parent Council members for Classes I to Class XI, and Learning Centre (Jr.School) & Learning Centre Senior School shall stand for elections this year.
4. Parent Members (either Mother or Father or Guardian) of a child who are interested in representing their child/ward's section(s), may send in their nomination in accordance with the Notice issued. Parent Members with more than one child in the School, can submit their nominations for more than one class/section. A Parent Member can submit nominations only for the section in which their child/children studies.
(For eg. Parent A has two children in Classes 5 &

9. He/She can send in his/her nomination for the respective sections of Classes 5 & 9).

5. It is clarified that while a parent can be a section representative for more than one section if he/she has more than one child studying in the school, the parent cannot be the Class Representative for more than one class. It is further clarified, if the father or the mother of a child is a class representative for one Class, the other spouse will also not be eligible for acting as the Class Representative of the class(es) in which their other child (Children) study.
6. Parents who are interested in sending nominations will have to send it in by the deadline prescribed in the Notice issued. All other nominations will be disqualified.
7. If only 1 or 2 nominations are received from any section, then those candidates will automatically stand elected as section representatives of that section.

8. If more than 2 nominations are received for any section, then the parents of that concerned section will be requested to vote and elect 2 of the candidates whose nominations have been received.
9. Once the elections for the section representatives is duly completed, elections for choosing a class representative from amongst the section representatives of a particular class will commence. The dates on which the Class Representatives elections will be held, will be notified to the Section Representatives once elected.
10. In case of any doubts/Clarifications regarding the Rules, please send in your doubts/clarifications to ssptaelections2016@gmail.com.
11. The Candidate shall be allowed to withdraw his candidature by means of written communication under his/her signature upto 1 day before the election.

12. The counting of the votes shall be by the current EC Members (except those who represent the section/class whose votes are under consideration).
13. Office Bearers ought to be elected by the new council not later than 14 days of the completion of the election process. The current President of the PTA will preside over the meeting in which the office bearers of the newly elected council will be elected.
14. Once the new Council including the Class Representatives are duly in place, a date convenient for the Chairperson (not later than 20th January 2016) will be fixed for the formal hand over of the PTA records to the newly elected council. A meeting of the new Executive Council members shall be convened within 7 days of the formal hand over. The Term of the members of the PTA will be for two years from the date on which they formally take over from the current PTA.

15. If any dispute arises with regard to any of the provisions of these election rules and procedures laid down hereof, adjudication and decision shall be made by the current Executive Council Members (except any member who has a direct interest in the dispute) and the decision shall be final and binding on all concerned.

