



THE CIVIL SERVICES SCHOOL

**CLASSES: 3-5**

**PARENT ORIENTATION: 2018-19**



## OUR MISSION

*To create happy,  
thinking and feeling  
“Sanskritians”*

*Who will be change  
makers.*

x

"Every child has a different learning style and pace.

Each child is unique, not only capable of learning but also capable of succeeding."

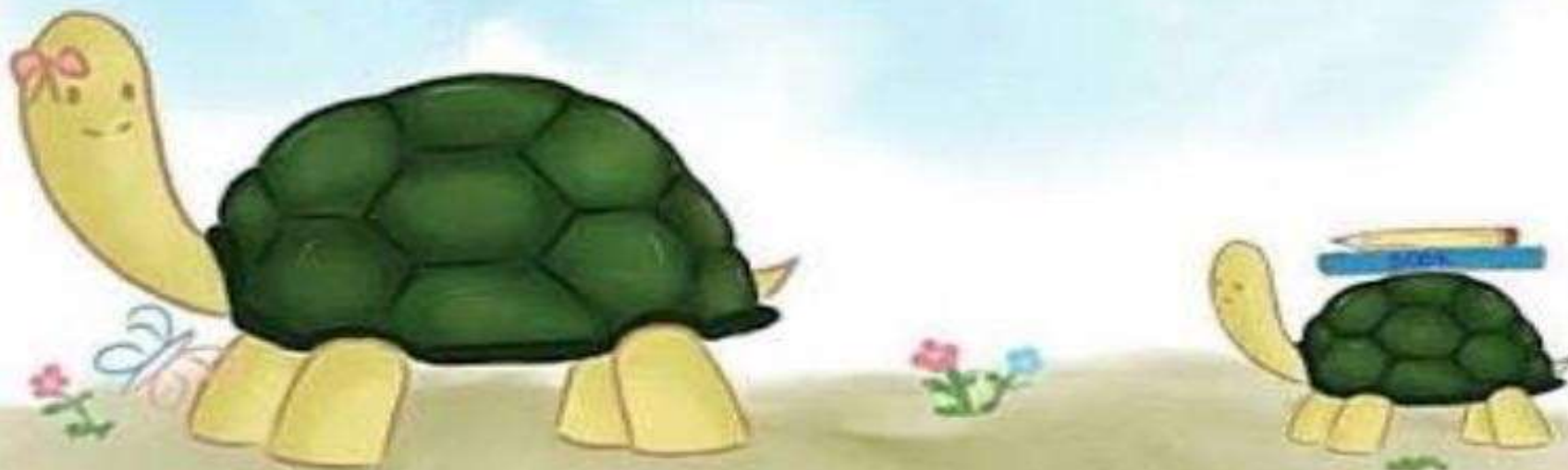
**- Robert John Meehan**





It shouldn't matter how slowly  
a CHILD learns  
as long as we are encouraging them  
not to stop

Robert John Meehan





# OUR TEACHERS

**Junior School In-charge:** Ms. Suruchi Lal

**Co-ordinator Inclusive Education:** Ms. Ambita Verdi Jain

**Class Representative: Class 3:** Ms. Ekta Singh

Section A: Ms. Meghna Basu

Section B: Ms. Gauri Bhasin

Section C: Ms. Suchi Sud

Section D: Ms. Annie Sethi

Section E: Ms. Vinti Batra

Section F: **Ms. Ekta Singh (Rep)**

**Special Educator:** Ms. Neha Manocha



# OUR TEACHERS

**Class Representative: Class 4:** Ms. Seema Wahi

Section A: Ms. Megha Khurana Ramdev

Section B: Ms. Meeta Chakraborty

Section C: Ms. Sheba Dhesi

Section D: Ms. Shalini Tandon

Section E: Ms. Vanita Shah

Section F: **Ms. Seema Wahi (Rep)**

**Special Educator:** Ms. Simi Joshi and Ms. Shikha Chopra

**Class Representative: Class 5:** Ms. Shweta Bhargava

Section A: Ms. Nishtha Oberoi

Section B: Ms. Aparna Singh

Section C: Ms. Monisha Dhami

Section D: Ms. Anita Ganeriwala

Section E: Ms. Shruti Narang

Section F: **Ms. Shweta Bhargava (Rep)**

Section G: Ms. Priti Kathpalia

**Special Educators:** Ms. Nayandeep Kaur and Ms. Shikha Chopra





# SCHOOL RESOURCES

- Auditorium
- Swimming Pool
- Gymnasium
- Library
- Computer Labs
- Maths Lab
- Canteen
- AV room
- Infirmary
- Learning Centre – (Inclusive education)
- Umang





# IMPORTANT POINTS

- Students here at Sanskriti benefit from Inclusive Education. It is critical to understand differences and be accommodative.
- Afternoon Activities
- FAST TRACK
- This year we have added another section of class 5 (5G)
- **Parent-Teacher Meetings** are held **twice** a year. If need arises you can meet the class teacher / subject teacher by taking prior appointment.







# ACADEMICS

- **No Tuitions in Primary School**
- Encourage your children to follow a regular study routine
- To help our children keep abreast with the class and be more responsible, it is imperative to teach them the importance of revisiting their notebooks and complete follow up work. Please go through their notebooks with them and help them with their missed work and do corrections.
- Children must pack bags according to the Time Table. Bags must be checked regularly. They must be light and clean.
- Co-Curricular activities are an integral part of our school
- Regular class outings have been built into the school system



# SCHOOL RULES

- **Punctuality is essential** – Students must report to school **on time at 7.30 a.m.**
- Children who use bus and are going via supervision on a particular day must carry a note. **Children will not be allowed to board a different bus than the ones that they use under any circumstance.**
- The advice to parents is not to entrust your child to anyone without verifying their credentials. Safety of your children is of utmost importance to us.
- Children will not be allowed to leave with anyone other than the bearer of the **ID Cards. ( Collection Cards will be issued shortly)**
- We encourage parents to car pool instead of using private van services, keeping the safety of the children in mind
- If ever you want to take your child home early, kindly take prior permission with a note in the almanac to the class teacher. Also kindly fill the gate pass available in the Junior School Office before taking your child away.
- Assist in the orderly dispersal of the children by not crowding the gates.



# DO'S AND DON'T'S

- ❑ Do check the **school website** regularly
- ❑ **Value of the month** – should be reinforced at home also.
- ❑ Healthy tiffin → avoid junk
- ❑ **We at Sanskriti believe in inculcating values of simplicity.**
  - Kindly ensure that your children do not carry expensive stationery items to school.
  - If required, a minimum amount may be handed over to your child to buy stationery items. Do send a note in the almanac to inform the class teacher. Stationery shop will stock only basic items
  - **Birthday Celebrations** should be simple. No coloured clothes – no return gifts – No photography. **2 toffees** can be sent for each child in the class. If cards are sent for the whole class only then they will be distributed. Please don't send expensive chocolates/sweets
- ❑ Parents should not go to the classroom without permission.





# LEAVE OF ABSENCE

- Kindly plan all vacations, trips, etc based on the school calendar. Leave will be granted only for emergency situations. Please take permission **before** proceeding for leave.
- Parents are requested to inform the class teacher in case their child is unwell and is likely to be absent for more than **5 working days**.
- Children returning to school after an illness should carry a **medical certificate** from their doctor on the first day of re-joining the school

# ALMANAC:

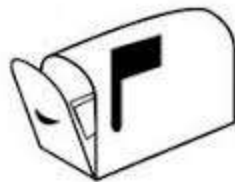


- ❖ Read it carefully – note the school rules
- ❖ Page 1 & medical page are to be filled – please mention allergies, ailments, blood groups.
- ❖ Almanac to be checked daily- it is a means of communication. In-case a note is stapled please remove it and if it is written in the almanac please sign to acknowledge it
- ❖ All important information especially - leave application, dispersal notes, to be written in the Almanac.
- ❖ Please do write to the class teacher if your child is carrying more than Rs. 50/-.



## **CHANGE IN ADDRESS:**

- Parents are required to inform the school authorities/class teacher if there is any change of address and telephone numbers (Important in case of emergency and we need to contact the parents)



**NOTE!**  
**ADDRESS CHANGE**





# REQUESTING PARENT SUPPORT

- Take out time for your children
- Don't live your dreams through your children – Every child is unique—**don't compare. Know your child's individual ability.**
- **Monitor and supervise** the time spent by your child watching TV or playing on the computer
- Please stick to a **SLEEP SCHEDULE** of the same bedtime and wakeup time, even on the weekends. Practice a relaxing bedtime ritual.
- Please do not encourage opening of **FACEBOOK** accounts for your children
- **Give rewards judiciously** – and also be firm



# DO YOUR CHILDREN GET ENOUGH OF VITAMIN 'N' ??



[Link to YouTube Video](#)



# OUR DEEP COMMITMENT

- ❖ *Each child is valuable to us and we assure you that we will ensure that no child is left invisible.*







When parents or guardians  
and teachers work together  
well, everyone wins.

Julia Thompson in Education Week  
Teacher